

Glacier County Regional Port Authority
Tentative June Board Meeting Minutes
June 18, 2020, Village Restaurant, Cut Bank, MT

- I. Roll Call
 - A. Present: Tom McKay, Mike Wineman, Tony Sitzmann, Pat Murphy, Mike Schultz, Neal Bartleson, Fred Greco, Skye Gilham. Absent/Excused: Ken Hoyt.
 - B. Guests: Butch Gillespie
- II. Call to Order – Meeting called to order at 2:00 p.m.
 - A. Pat moved, seconded by Mike W to accept the June agenda. Motion passed.
 - B. Tom moved, seconded by Neal to approve the May minutes. Motion passed.
 - C. Mike S moved, seconded by Tom to approve May financials. Motion passed.
 - D. Mike S moved, seconded by Mike W to approve current budget. Motion passed.
 - E. Bills to present – Brenda presented a receipt for \$135 for a CCLR workshop focusing on Brownfields.
 - F. Correspondence – Thank you notes were presented to the Board from Lily Overstreet (scholarship recipient) and Ashley & Nate Kavanagh (Rose Petal EDF Award). Receipts from Doug Loring were presented to the Board, showing what was purchased with his EDF Award for U Bet Betsy.
- III. Old Business
 - A. East Glacier Park Women’s Club EDF Application – Mike W moved, seconded by Neal to approve the \$2000 award which will assist in replacing windows in this East Glacier Park facility. Motion passed.
 - B. Glacier Historical Museum EDF Application – Tony moved with a second from Tom the following proposal: \$2000 in EDF award, and \$8000 loan at 0% interest from Revolving Loan Fund, to be paid back with 20% of gross income from the rentals which would use the restroom facility. Motion carried 7-1.
 - C. Policies & Procedures – Mike S moved to accept the revised Policies & Procedures with the change made to extend vacation accrual from one year to two years. Mike W seconded, motion passed.
 - D. McCauley Overpass – Butch Gillespie presented the Board with the legislative procedure, and will be working with us on this process. Butch’s presence and input was greatly appreciated.
 - E. Restructuring of Economic Development Fund Awards – After a lengthy discussion on how to make the awards more competitive, it was decided to leave the process as is.
- IV. New Business
 - A. Annual Election of Officers – Pat moved, with a second from Tom to leave our slate of officers as is. Motion carried.
 1. Chairman – Fred Greco, Vice-Chairman – Tom McKay, Secretary/Treasurer – Neal Bartleson
 - B. Fiscal Year 2021 simple projected budget presented to Board. Mike S moved to accept, seconded by Pat. Motion passed.
 - C. Office rent increased from \$225 to \$250, which was accepted by the Board.
 - D. 501c3 discussion – Although the Port Authority is tax exempt as a quasi-governmental entity, grants are almost never an option without the 501c3 status. Therefore, Pat moved and Mike W seconded to begin the process. Motion carried.

- E. Other new business – Board members were asked to provide written memories for the McCauley family, as Bill’s memorial service will take place on July 1.
- V. Plan strategy for FY21 – Work on 501c3 status, continue discussing efforts to make our Economic Development Fund Awards more competitive.
- VI. Activity Reports
 - A. Browning Community – still locked down, gloves and masks required
 - B. Cut Bank Area Chamber of Commerce – N/A
 - C. Sweetgrass Development – Annual meeting to take place June 24 at 12:30 p.m., Cozy Corner Restaurant in Fairfield, MT. Please RSVP to Sarah.
 - D. GFDA – N/A
- VII. Public Comment – Butch Gillespie was thanked by the Board for his attendance.
- VIII. Adjournment – Meeting adjourned at 3:51 by Fred. Next meeting to take place in Browning at the Satellite Office, July 16, 2:00 p.m., contingent on COVID19 regulations.

The mission of the Glacier County Regional Port Authority is to promote, stimulate, and advance the general welfare, commerce, economic development, and prosperity of its region.