

Glacier County Regional Port Authority  
Tentative November Board Meeting Minutes  
November 21, 2019 GCRPA Office, Cut Bank, MT

- I. Roll Call
  - A. Present: Mike Wineman, Tony Sitzmann, Neal Bartleson, Fred Greco, Skye Gilham.  
Absent/Excused: Tom McKay. Absent/Unexcused: Ken Hoyt, Pat Murphy, Michael Schultz
  - B. Guests: April Bartleson, Sarah Converse, Rich Gannon, Sonja Ray
- II. Call to Order – Meeting called to order by Fred at 2:00
  - A. Tony moved, seconded by Mike to accept the November agenda as presented. Motion carried.
  - B. Neal moved, seconded by Mike to approve October's minutes as presented. Motion carried.
  - C. Tony moved, seconded by Neal to approve October's financials as presented. Motion carried.
  - D. Mike moved, seconded by Tony to accept the current budget as presented. Motion carried.
  - E. No bills to present
  - F. No correspondence
- III. Economic Development Fund Application – Iniskimauki Designs
  - A. Application tabled until business owner can be present to speak
- IV. Old Business
  - A. Economic Development Fund Application – Big Sky Aquariums, LLC
    - 1. Tony moved, seconded by Mike to approve the requested \$2000, as presented on September 19, 2019. Motion carried.
  - B. Economic Development Fund Application – *Cast A Lot – Hooked On Life*
    - 1. Neal moved, seconded by Mike to approve the requested \$2000, as presented on October 17, 2019. Motion carried.
  - C. No word has been received regarding the claim filed by the GCRPA to Glacier County for FY Quarters 1&2 contribution.
    - 1. Revisit at December meeting
  - D. Strategic Plan Training – dates to be provided by Kari Lewis. Board will be updated.
  - E. Memorandum of Understanding with North Central Montana Economic Development District dba Sweetgrass Development
    - 1. GCRPA will provide services as a Partner or Subcontractor, NCMEDD will provide financial compensation, putting executive director at full-time status
    - 2. Tony moved, seconded by Mike to accept the MOU. Motion carried.
  - F. Big Sky Spray Foam, LLC loan status – currently over 120 days past due. GCRPA is in contact with bank lender. Every effort will be made to recuperate loss, or see that the loan is brought up to date.
  - G. Other Old Business – It was suggested to contact Economic Development Applicant Casey McDonald of East Glacier Park and check on project progress.
- V. New Business
  - A. Cut Bank Area Chamber of Commerce Membership – After discussing the different tiers of membership, Mike moved, seconded by Skye to purchase the base membership. Motion carried.

- B. Business of the Day radio package purchased to take GCRPA ads through beginning of new year.
- C. Other New Business – letter presented to Board regarding a donation to the Browning Parade of Lights Committee. The parade will take place on December 4.
  - 1. Tony moved, seconded by Neal to donate \$500 to the committee. Motion carried.
  - 2. Rich Gannon, having newly taken a position with the Great Falls Development Authority, was introduced and welcomed by the board.
- VI. Strategic Planning – covered
- VII. Activity Reports
  - A. Browning Community – Parade of Lights 12/4. Recent job fair at casino was well attended.
  - B. Cut Bank Area Chamber of Commerce – Beef and Bid Dinner/Event coming up on 12/7 (Festival of Trees and Prime Rib Cookoff combined, to take place at the Pioneer)
  - C. North Central MT Economic Development District dba Sweetgrass Development – attended HR and workforce conferences, which emphasized soft skills and employers needing to do more onboarding. Applying for Brownfields RLF, \$400-500K ask, last board meeting in Conrad was productive, looking for a new board member from our region. Helped submit two Delivering Local Assistance applications.
  - D. Great Falls Development Authority
- VIII. Public Comment – GCRPA Board shares in the worry of Firebrand closure in East Glacier Park. A location is being sought out.
- IX. Adjournment
  - A. Meeting adjourned at 3:14 by Fred. Next meeting will take place on December 19, 2:00 p.m. at the Glacier County Satellite Office in Browning.

***The mission of the Glacier County Regional Port Authority is to promote, stimulate, and advance the general welfare, commerce, economic development, and prosperity of its region.***